

**ELK TOWNSHIP, CHESTER COUNTY, PA  
APPLICANT'S BUILDING PERMIT REQUIREMENT CHECKLIST**

In order to expedite your permit application, the following documentation may be required as condition for approval:

- \_\_\_\_\_ Valid Zoning Permit
- \_\_\_\_\_ Completed Building Permit Application
- \_\_\_\_\_ Completed Plumbing Permit Application (if applicable)
- \_\_\_\_\_ Completed HVAC Permit Application (if applicable)
- \_\_\_\_\_ Completed Electrical Permit (if applicable)
- \_\_\_\_\_ Completed Erosion & Sedimentation Control Permit Application (if applicable)
- \_\_\_\_\_ New construction must comply with the International Energy Conservation Code
- \_\_\_\_\_ Workers Compensation Form pursuant to the Workers' Compensation Reform Act, P.A. 44.
- \_\_\_\_\_ Two sets of Blueprints depicting scope of work. The plans must be sealed by a Registered Architect. The Building Code Official may waive the registered design professional if the work is of a minor nature.
- \_\_\_\_\_ Two Plot Plans indicating Zoning Requirements, Driveway, Utilities, etc.
- \_\_\_\_\_ Two Sets of Grading Plans demonstrating compliance with proper Stormwater Management, Erosion & Sediment Controls, etc.
- \_\_\_\_\_ PennDOT Highway Occupancy Permit
- \_\_\_\_\_ Well Permit or Potable Water Permit
- \_\_\_\_\_ Sewage Permit

**THE BUILDING CODE OFFICIAL WILL NOT  
PROCESS INCOMPLETE APPLICATIONS**

**THIS LIST DOES NOT PRECLUDE ANY OTHER  
GOVERNMENTAL APPROVALS.**

**WHEN IN DOUBT, PLEASE CONTACT THE TOWNSHIP  
BUILDING CODE OFFICIAL SCOTT MORAN AT 610-637-1003**