

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
October 3, 2011**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, and Vice Chairman Estace Walters. Member Albert Jezyk, Jr. was not present.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Peacedale Court Subdivision – Penn DOT Correspondence dated September 14, 2011; Letter of Credit Demand to First Niagara Bank; On-site Meeting

Pal Durborow referred to PennDOT correspondence dated September 14, 2011 stating that an engineering and traffic study was completed and a reduction in speed on Route 472 is not justified, but that a “Side Road” sign and a “35 MPH Advisory Sign will be installed in the area of Peacedale Court.

Pal stated that the Township Solicitor sent letters to Representative Lawrence and Senator Pileggi, and Senator Pileggi’s office is trying to set up a meeting with Penn DOT. Pal stated that some funds still remain in Mr. Avery’s letter of credit for the subdivision. The Board will need an agreement with PennDOT to fix the road. Pictures will be taken of the site distance and engineering studies from other Route 472 intersections will be provided.

The Board agreed to table the Letter of Credit demand to First Niagara Bank until the next Board meeting.

The Jean S. Buchanan Estate Final Subdivision Plan

On a motion made by Estace Walters, seconded by Pal Durborow, the following waivers to the Elk Township Subdivision and Land Development Ordinance were granted:

1. Section 401.B.7 requiring a location map at a scale of 1”=800’.
2. Section 401.C.2 requiring natural features to be shown both on-site and within two hundred feet of the property boundary.
3. Section 401.C.3 requiring man-made features to be shown both on-site and within two hundred feet of the property boundary.
4. Sections 507.B.2 and 507.B.3 requiring existing streets to be improved to meet the requirements for new streets.
5. Section 517.B. requiring concrete monuments to be placed at boundary line changes.

On a motion made by Estace Walters, seconded by Pal Durborow, The Estate of Jean S. Buchanan Final Minor Subdivision Plan dated July 19, 2011 Latest Revision September 6, 2011 was approved. The vote was unanimous amongst Supervisors present.

Keep Pennsylvania Beautiful Correspondence dated September 8, 2011

The Keep Pennsylvania Beautiful project is looking for volunteers to help with surveys to identify dumpsites along roadways.

Delaware Valley Regional Planning Commission Traffic Counts

Pal Durborow stated that the Delaware Valley Regional Planning Commission (DVRPC) would be performing regional traffic counts. Traffic counts will be available on the DVRPC's website.

2012 Budget Work Meeting

The 2010 Budget Work Meeting will be scheduled for the third or forth week of October.

Executive Session September 27, 2011

An Executive Session was held on September 27, 2011 with the Township Solicitor, Township Engineer, and representatives for TJA Properties (TOJO Mushrooms) to discuss the status of TOJO Mushrooms Land Development Plan.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the October 3, 2011 Board of Supervisors Meeting Minutes were approved. The vote was unanimous amongst Supervisors present.

Treasurer's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the Bills to be Paid for October were approved. The vote was unanimous amongst Supervisors present.

Tax Collector

Real Estate: \$215.97

Planning Commission

The September Planning Commission Report will be included with next month's report.

Zoning Hearing Board T-Mobile Northeast LLC Variance Hearing for Co-location on Existing Tower at 170' Elevation UPI #70-3-3 253 Mt. Olivet Road

The Zoning Hearing Board Attorney has not yet scheduled the T-Mobile Northeast LLC Variance Hearing for co-location on existing tower at 170' elevation UPI #70-3-3 253 Mt. Olivet Road.

Zoning Officer

Pal Durborow referred to the September Zoning Officer Report stating that nine inspections were performed, twenty-one inquiries were received, and no permits were issued.

Roadmaster

Roadmaster Estace Walters referred to the September Roadmaster Report stating that signs were put up, pipe on Elk Mills Road was dug up, a drain pipe was cleared on Camp Bonsul Road, Old Forge Road was cold patched, retaining ponds in Breckenridge were cleared, and trees were cut back on King Row Road, Reisler Road, and Glen Hope Road, and that he will look into water running into a backyard in Breckenridge.

Post Office Committee

No report.

Open Space Committee

No report.

OLD BUSINESS

Post Office Property Line

Pal Durborow stated that the surveyor needs the plot plans for both the Township Building and the Post Office.

The Bluffs at Big Elk Creek

Pal Durborow stated that the Developer has questioned the amount for the maintenance guarantee, and that the discrepancy is being discussed with the Township Engineer and Township Solicitor.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Lee Brown stated that there's been no change in the sign for Mt. Pleasant and Mt. Olivet Road. The Board agreed to follow-up with East Nottingham Township, the Chester County 911 Department and Penn DOT.

Meeting Adjourned at 7:35 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer